



Risk Assessment Document for Carrigaline Union

This risk assessment considers the potential for harm to come to children whilst they are in Carrigaline Union's care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which has been developed following this risk assessment process. In accordance with the requirements of *Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (this should be covered under a separate document and retained by the SV).*

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

(a) *Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").*

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Parish/Club/Diocese	Further action required ...
Diocese/Parish/Club Current Practices				
Lack of child protection training/guidance	L	<ul style="list-style-type: none"> Safeguarding Trust Recruitment policy Safeguarding Training 	Parish	<i>Proof of training to be confirmed Adequate SGT / HR files</i>
Supervision issues	L	<ul style="list-style-type: none"> Supervision policy Safeguarding Trust Safeguarding Training 	Parish	
Unauthorised photography & recording activities	L	<ul style="list-style-type: none"> Photography and Use of Images policy Safeguarding Trust 	Parish	



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Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Parish/Club/Diocese	Further action required ...
Behavioural Issues	L	<ul style="list-style-type: none"> Code of Conduct Safeguarding Training Complaints & Disciplinary policy 	Parish	
Lack of gender balance amongst workers	M	<ul style="list-style-type: none"> Supervision policy Safeguarding Trust 	Parish	<i>Parish must positively encourage Male volunteers where possible as currently all female.</i>
No guidance for travelling and away trips/overnights	L	<ul style="list-style-type: none"> Travel/Away trip guidance Child Safeguarding Training Safeguarding Trust 	Parish	
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	L	<ul style="list-style-type: none"> Safeguarding policy Complaints & disciplinary policy 	Parish	
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Safeguarding Trust 	Parish	
Difficulty in raising an issue by child & or parent Reason: Covered above	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	Parish	
Complaints not being dealt with seriously	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy 	Parish	



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REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> Reporting procedures in SGT policy Code of Conduct /Behaviour 	Parish	
No Mandated Person appointed	L	<ul style="list-style-type: none"> Reporting procedures/policy Safeguarding Trust Child Safeguarding Training 	Parish	
No DLP Appointed	L	<ul style="list-style-type: none"> Reporting procedures/policy Safeguarding Trust Child Safeguarding Training 	Parish	
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none"> Reporting procedures/policy Child Safeguarding Training Safeguarding Trust 	Parish	
Not clear who child/YP should talk to or report to	L	<ul style="list-style-type: none"> Post the names of Parish Panels, DLPs and MP 	Parish	
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	L	<ul style="list-style-type: none"> Supervision policy Safeguarding Trust Code of Conduct 	Parish	



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Unauthorised exit from children's areas	L	<ul style="list-style-type: none"> Supervision policy Safeguarding Trust re ratios 	Parish	
Photography, filming or recording in prohibited areas	L	<ul style="list-style-type: none"> Photography policy and use of devices in private zones Safeguarding Trust 	Parish	
Missing or found child on site	L	<ul style="list-style-type: none"> Safeguarding Trust 	Parish	<i>Contact Gardai Immediately</i>
Children sharing facilities with adults e.g. dressing room, showers etc.	L	<ul style="list-style-type: none"> Safeguarding Trust Code of Conduct 	Parish	
Recruitment of inappropriate people	L	<ul style="list-style-type: none"> Recruitment policy Safeguarding Trust Garda Vetting / Refs 	Parish	
Lack of clarity on roles	L	<ul style="list-style-type: none"> Recruitment policy Safeguarding Trust Safeguarding Training Job Description/Role Profile 	Parish	
Unqualified or untrained people in role	L	<ul style="list-style-type: none"> Recruitment policy Safeguarding Trust Safeguarding Training Job Description/Role Profile 	Parish	



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COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement SGT Training policy 	Parish	
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement – display Code of Behaviour - distribute via SGT policy 	Parish	
Unauthorised photography & recording of activities	L	<ul style="list-style-type: none"> Photography and Use of Images policy Safeguarding Trust 	Parish	
Inappropriate use of social media and communications by under 18's	L	<ul style="list-style-type: none"> Communications policy Code of conduct Safeguarding Trust 	Parish	
Inappropriate use of social media and communications with under 18's	L	<ul style="list-style-type: none"> Communications policy Code of conduct. Safeguarding Trust 	Parish	
Harm not being recognised	L	<ul style="list-style-type: none"> Safeguarding Trust Child Safeguarding Training 	Parish	



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Harm caused by <ul style="list-style-type: none">- child to child- clergy to child- volunteer to child- worker to child- visitor to child	L	<ul style="list-style-type: none">▪ Safeguarding Trust▪ Child Safeguarding Training▪ Code of Conduct	Parish	
General behavioural issues	L	<ul style="list-style-type: none">▪ Code of Conduct	Parish	

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Diocese/Parish/Club
- **Likelihood of harm happening** – the likelihood of the risk occurring in the Diocese/Parish/Club measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy and associated procedures required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any on-going risk.



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This Risk Assessment document has been discussed and completed by Carrigaline Union on 7/6/2018

Signed:

Name: Elaine Murray

Role: Rector

Date: 7th June 2018

Signed:

Name: Rowland Newenham

Role: Hon. Secretary to Select Vestry

Date: 7th June 2018